



A meeting of the LSU Media Executive Committee  
was held on 25/09/20 at 4:00pm virtually

# LSU MEDIA EXECUTIVE 2020-21 MINUTES

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- **In Attendance**

<b>Chair:</b> Cameron Glenwright (CG)	P	<b>Head of Lens:</b> Helen Forrest (HF)	P
<b>Vice Chair &amp; Secretary:</b> Chris Leroux (CL)	P	<b>Technical Officer:</b> Joshua Gray (JG)	P
<b>LSUTV Station Manager:</b> Ben Cooke (BC)	P	<b>Hall and Department Coordinator:</b> Lucy Sinkinson (LS)	A
<b>LCR Assistant Station Manager:</b> Danny Brett (DB)	P	<b>Wellbeing Officer:</b> Natalie Doyle (ND)	P
<b>Label Editor:</b> Emily Jackson (EJ)	A	<b>Marketing Officer:</b> Alicia Andrusyk (AA)	X

- **Minutes of last meeting**

[https://media.lsu.co.uk/?page\\_id=5169](https://media.lsu.co.uk/?page_id=5169)

- **Items to Discuss**

- **Chair Update** – CG
  - Nice positive day
    - Risk assessments got approved and 3 people can be in the office (if one is in LCR) at the same time
    - Mini OB kit stuff has been purchased
    - We have marketing's boom pole for the move in days
  - We can cover the smaller events and the open air ones, but we can't cover the ticketed events/ the big events
- **Financial & Administrative Update** – CL + CG
  - Budget holdback has been sorted
  - Finance has sped up in their responses now (or at least they have in responses to Cameron)
  - SRA Membership is about to be paid
  - We got a 10% discount on the Mini OB kit stuff, saving roughly £55.
- **Training** – CG
  - Lens training
    - Sent off a list of things we want training on – working on a basic powerpoint so we can deliver online, but means it's easier to deliver in person.

- TV – future problem for me when freshers is over
- Tech can't really do anything remotely
- ACTION: SECTION HEADS TO EMAIL CG ABOUT TRAINING PLANS
- **Freshers – CG**
  - Open scale events mainly
  - BC: Is there a one document with stuff on it
    - No
- **Wellbeing Survey Results – ND**
  - Not as bad as they could've been
  - We will be organising training to deal with some of the issues
  - Trying to get some media law training because it will be useful
  - Main point from the survey – female members of media getting a worse experience than male members
- **Move-In Days – BC**
  - Going to film move in days every day – going to follow risk assessments
  - Can't go indoors
- **Room Capacity – JG**
  - Can we keep pushing this? Need to get into the office asap
- **Projects for other Sections – JG**
  - We just don't want to be taken advantage of, the least we need is credit
  - CG: yep that's fine, spoken to the other sections about it and everything will be put through our channels in the future
  - BC: At the very least we should be getting credit, but we don't want to fill up the channels with other people's content
- **Back to the Bubble – BC**
  - Back to the Bubble Ep1 coming out this evening at 6pmish
  - Back to the Bubble Ep2 being filmed next week
- **Exec Forum – BC**
  - Discussions continuing
- **Exec Goals? – BC**
  - Do we want to set ourselves as a team and individuals things that we can work towards?
  - ACTION: Come up with some ideas

## **Any Other Business**

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**Date of next meeting: Some point during freshers idk depends on people's timetables**

